



# Ottawa Valley Weavers' & Spinners' Guild

## April 2014 Newsletter

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### **Upcoming Meeting:**

Monday April 7th, 2014  
at 7.30pm  
Heartwood House  
404 McArthur Avenue  
Ottawa, ON

### **Program:**

- Yurts
- Show and Tell

### **Next month's meeting:**

Monday, May 5th,  
2014, at 7.30pm

## **President's Message**

Happy Spring! I checked with a local dairy farmer and he assured me that Spring arrived as scheduled - but without the warmth. It will be here soon.

May is a very important month for our guild. At our May meeting we hold our Annual General Meeting or AGM. As a corporation we are required by law to hold an AGM and to record the event. This year's AGM will require members to vote on nominations for all positions, executive and committee volunteers. Two-year terms are up and members must vote.

Mary and Julie have been very busy creating the Nomination List for this year. They have been actively speaking with individual members to see who wants to continue in their volunteer role, who would like to take on a role, etc. Some members need a change or a break. For others, they have two or three positions and that is too much. We are volunteers and so we must share the workload and enjoy the work we do for the guild.

When I first accepted this role, to step in to the previous President's two year term which was part of my role as Vice President, I announced that I would do so only until the AGM. With much encouragement from the present executive and various individual members, I have decided to let my name stand for the election to President for the next two year term. I appreciate the positive feedback received and look forward to continuing in this vein – should you vote for me as your next President.

Succession planning is on the minds of many and it is helpful to mentor the next person into a role. So, if any role appeals to you but not quite yet, please say so and allow the person in the role for the next two years to help you to learn that role. In this way the torch can be passed in a smooth manner. Mentoring allows us to try things on too, so if it is not a good fit, there are other opportunities in the guild.

I will not run for a term subsequent to 2016. So, if you have any interest at all in the President's role, please speak with me and we can begin the mentoring process this year.

## April meeting program

Raphael Kerem is famous for his beautiful handmade brooms, but did you know he's also an architectural designer and yurt builder? He will be giving a slide show on yurts and his trip to Mongolia, and will have some felted items for display. His program will start at 7:30pm sharp.

## Announcements

### *Entering Heartwood House for Evening events and Weekend Workshops*

The Security system at Heartwood House is the same one that was at the old Studio. Therefore, all persons attending weekday evening events or weekend workshops **must enter Heartwood House through ONLY one entrance -- the Heartwood main entrance.**

The Heartwood main entrance is the double doors at the east end of the building, near the retail stores. **All other doors to Heartwood House**, including the Unitarian door that we used while Heartwood was undergoing renovations, **are to be used only to exit the building.**

If you arrive before the Heartwood House office closes at 7:00 PM on Monday to Thursday or 5:00 PM on Friday, then the Heartwood entrance will be open. Before 7:00 PM, members need only to identify themselves to Heartwood staff to be admitted. After entering Heartwood, walk around the elevator to the east-west hallway that leads to our Studio and the meeting room.

After 7:00 PM and on weekends, members attending Guild events must call the Studio on the intercom located by the Heartwood entrance to gain admittance. Members will be buzzed in through the Heartwood main entrance after they identify themselves to the person in the Studio who answers the call.

Ann Sunahara

### **Important message from Heartwood House:**

As of **next Monday** the intercom will be ready for use. You will push "6" to let people into the building.

**SECURITY – PLEASE do not touch the handicap door switch mechanisms at any time.**



## OVWSG Elections

I would like to thank everyone who has volunteered for a position. We only have one position left to fill, that of Monthly Program Assistant. We need someone to arrive early enough to set up any equipment required for our monthly meetings. Please let us know if you are willing to take on this job.

Even though we are almost ready for the elections, I would like all members to go over the list of positions I emailed last week and see if there is a position for which you could act as an assistant. The more members get involved, the better off the Guild will be. We already have a list of positions that will need new volunteers in the next year or two: Archivist, Ex & Sale Coordinator, and President. It is also important to note that the members of the Board of Directors can hold their positions for no more than two terms or four years. Since a succession plan would be extremely useful, please consider being mentored for a position.

If you have any questions or would like us to email you a copy of the positions and their descriptions, you can contact Mary Morrison ([morrmary@rogers.com](mailto:morrmary@rogers.com)) or me, Julie Anne Zdunich ([jzdunich@gmail.com](mailto:jzdunich@gmail.com)).

## Exhibition and Sale News

### Weavers and Spinners Needed!!!

We need your help to create the beautiful items used for first and second prize at the annual Exhibition and Sale. Weavers are needed to work on a blanket on the 100" loom. This loom requires pairs of weavers and newbies are welcome to participate. Spinners are needed to work on a shawl for second prize. We will be making handspun for this beautiful project.

To volunteer, please contact Carlene Paquette by email ([carlene@paquettefamily.ca](mailto:carlene@paquettefamily.ca)) or phone (613-839-0133). Thanks in advance for your help.

### November Ex & Sale Community Table

Plans are already underway for our next Exhibition and Sale in November. Heidi Petersen has agreed to assist me again this year with the organization of the Community Table. Last year was very successful with sales over \$1,000. The addition of more display equipment, relocation of the booth, and the fantastic products produced by our members gave the booth a professional appearance. We had a great variety of spun yarns, roving, handmade spindles, felting, knitting and weaving. Thank you to all who participated last year.

The Community Table is open to all members to participate. Your products must be submitted for the jury process (Heidi and I will help you with this) and we ask that you volunteer a few hours to "man" the booth. A commission of 10% is charged on the total of your sales. This is a good opportunity to sell a few of your excess items and make a little money to feed your habit. It is a fun, wonderful way to get to know other members of the guild and a great source of inspiration for your next project.

Next time you are weaving, spinning or felting do a little extra for the Community Table. We will have sign up sheets at the monthly meetings. You are also welcome to contact me at [www:kathleenschwass@hotmail.com](mailto:www:kathleenschwass@hotmail.com) or [www:treasurer@ovwsg.com](mailto:www:treasurer@ovwsg.com)

## Other announcements

### St. Distaff Day

Registration for St. Distaff Day is now available. Visit our website, [www.twistle.weebly.com](http://www.twistle.weebly.com) to get more information and download the registration form. See you in Williamstown on Saturday, May 24th.

### May 11 Rib Basket Class with an emphasis on using native materials.

The class begins with a ramble through local wetlands to identify and gather plant materials that grow in Eastern Ontario. The class takes place on my veranda and my studio, which is near Winchester ON. Every student will make a basket with or without a handle. Time 9-4 Cost 75.00.

Please register at least 2 weeks in advance so that I will have time to get everything ready for you. Sometimes it is possible to register closer to the date. Please email me [handweaving@gmail.com](mailto:handweaving@gmail.com) or check my website [www.handweaving.ca](http://www.handweaving.ca) for more details.

Janet Whittam

### Call for Vendors

Rejuvenate your home and garden at Orleans United Church Home & Garden Show on Saturday May 24 from 9-noon. This event will feature perennial garden plants, annuals and other outdoor items, decor for your home, unique hand made crafts and art by local artisans, delicious home cooked refreshments and baking. Interested crafters, artists or individuals with home based businesses can book a table now. Table rentals cost \$25. For more information please contact Janet Weatherston at [Janet.weatherston@gmail.com](mailto:Janet.weatherston@gmail.com) or leave a message with the Orleans United Church office at 613-837-4321.

### City of Ottawa Archives Gallery 112 Exhibit

We are now accepting submissions for the OVWSG Exhibition at the Ottawa Archives Gallery 112 this summer. If you would like to participate, please fill out the attached application form. If any members have plinths or display tables that could be used for the duration of the show (August 11<sup>th</sup> – September 6<sup>th</sup>), please let us know. It will factor into the planning of the exhibition. [saywardjohnson@gmail.com](mailto:saywardjohnson@gmail.com)

## **Welcome to New Members!**

Rachel Fricker

Liliane Proulx-Churcher

Marian Naum

### **Correction**

The Membership renewal/application form that was included in last month's newsletter had our old address on it. The correct form is attached, with apologies.

Laurie H-C, OVWSG Membership

### **Did you know that your Membership includes:**

- 10 monthly meetings featuring fibre-related programs and social events
- Use of the Guild Studio and Library at 404 McArthur Avenue
- The right to use equipment in the Studio or to rent equipment to use at home
- 9 newsletters per year
- Discounts on courses and workshops
- Networking meetings with other weavers, spinners, basket-makers, felters and textile artists
- Participation in the co-op booth at the Annual Exhibition and Sale held on the first weekend in November in the Glebe Community Centre (Lyon at Third Avenue)

## **Membership Renewal Time**

**All memberships expire on April 30, 2014** (unless you joined in 2014).

The membership table will be accepting early renewals at the March 3 meeting.

You may pay by cash, cheque or our **NEW SECURE online payment** [www.ovwsg.com](http://www.ovwsg.com)

Go to the TAB membership – Join (for new or renewing members). Fill in the form and click “Submit”. You will be redirected to the PayPal page.

You may either:

1. Log-in to your PayPal account (can create an account here too) and pay with your PayPal account
2. Credit card payment: there is a section called “Payment methods”. If you click “Change” beside that, then you get to select paying with a credit card
3. Instant transfer (located in same place as #2), from your bank account (if you have previously set up the instant transfer option).

**Regular membership \$40.00 or Family (at the same address) \$55.00**

**Cheques should be payable to: OVWSG**

Mail to: Ottawa Valley Weavers' and Spinners' guild (or OVWSG)  
Heartwood House  
404 McArthur Ave.  
Ottawa, ON  
K1K 1G8

## Member tips

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From Kathleen Schwass:

Did you know that the Internet is a wonderful source for weaving patterns and inspiration? I have recently discovered [www.pinterest.com](http://www.pinterest.com). Sign up for free with Pinterest and then search for weaving pins.

There are several other sites I have found:

[www.mbrassard.com](http://www.mbrassard.com) – click on Information

[www.handweaving.net](http://www.handweaving.net)

[www.weavingtoday.com](http://www.weavingtoday.com)

[www.weavezine.com](http://www.weavezine.com)

[www.weavolution.com](http://www.weavolution.com)

[www.weaverscraft.com](http://www.weaverscraft.com)

Enjoy your search!

From Nancy Gauthier: **Pantone Fall 2014 Colour Report**

Women's: <http://www.askpantone.com/pages/fcr/?season=fall&year=2014&pid=3>

Men's: <http://www.askpantone.com/pages/fcr/?season=fall&year=2014&pid=4>





## Plessisville Trip

On Thursday, March 27th, a small group of us (Bernadette, Trish, Wilf and I) set off for Plessisville, home of Leclerc Looms and Brassard yarns. Plessisville is referred to as the World's Maple Capital, as evidenced when you arrive, with the maple furniture factory and the maple syrup festival. This is, of course, why Leclerc looms are made of maple.

We arrived too late to go to the store before lunch. However, we managed to find a very nice restaurant, l'Agora, which seemed very popular amongst the locals. We had a nice meal and then headed to Brassard. The building is a large warehouse, with a large sign at the front.



There is a small door that leads into a lobby, and a sign to the retail store. Immediately upon entering the store, you are confronted with very tall shelves with built-in bins full of yarn. That's just the first row of many.



There are so many colours, and after you see them, you want all of them. One of my reasons for coming was to see larger swatches of colour, and I saw just that. It was so much easier to take a tube or cone of yarn and hold it next to another to see how well they went together.



My second reason for going was to see the looms, as I'm in the market for an 8 (or more) shaft loom. The looms are set up at the far end of the store.



You can see the Bergere rigid heddle loom, the Dorothy and Voyageur table looms, the Nilus and the Mira floor looms, and the Diana and Weavebird Compu-dobby looms. There was even an experimental jacquard loom on display. However, I wanted to see a couple of looms that weren't on display, the Artisanat and the Compact. A very helpful Leclerc staff member took Wilf and me to the 'loom museum' which was a room full of very old looms and

parts. However, the Artisanat there wasn't complete, so we were led downstairs into the inner workings of Leclerc, where the metal parts are machined and the floor looms are assembled prior to being taken apart, packed and shipped. Here, we saw the Artisanat, another Nilus, a Colonial and a Compact, all shiny and new.



After that, we were taken through the area where the yarn is wound onto tubes. The yarn is dyed in Montreal and shipped to Leclerc on huge cones. We also saw the room where pre-assembled looms are stored, ready for shipment. These are mostly the table looms, as the floor looms are only assembled prior to shipping.



After our impromptu mini-tour, we shopped for a while. The shopping carts were very handy, as you often have to move from one aisle to another to find what you're looking for. They carry yarn, reeds, and loom parts. Bernadette got some parts for her loom, and the rest of us bought a lot of yarn. We came out of there a few dollars poorer, but feeling great. It was a long, but fun day.

Things to note: Leclerc and Brassard are only open Monday to Friday. They close for lunch at 11:30 and reopen at 1:00. They do not take credit cards, but they do take cash, cheques and money orders.

I feel the trip was worth it, and I hope we can organize a larger group trip this summer.

Natalie





## Ottawa Valley Farm Show 2014

Tuesday march 11 - Merilyn, Ann Mc and Terry



Merilyn brought her wheel, Drum carder and a grate display. Ann had a display of felting. Terry was spinning. Ann sent pictures. We were again positioned between the outside doors and the entrance to the main demo hall. We and the rope maker were the attraction to draw people into the rest of the displays. Which seemed to work well again this year. (Ann's Photos)



## Wednesday March 12 - Merilyn, Amanda and Jan

Amanda had some of her dying display with her as well as her hitchhiker wheel. I brought the kick spindle and the road bug



so we had both merlin tree wheels and Merilyns giant castle wheel! We had a very good turnout considering the storm that hit in the late afternoon. I had a great chat with the trapper from 2 years ago (remember my demo report about woolly beavers?) he said he would look through his beaver

pelts and see if he had one that wasn't commercial.





his stuff and went home with a empty spot inside. I unexpectedly booked today" day so I set up knitter. We were going to switch Terry got there but she was running a bit late so I wound up staying there.

Thursday March 13 - Marilyn, Alison and Terry (Jan)



The aftermath of the snow storm was still making driving difficult. Alison brought her Lendrum wheel. Robert the Blacksmith packed up cold so there was an had a "no one is beside Mary the sock spots as soon as

We had good questions and a fun demo. If you are free mid-week of March brake next year try to volunteer for this one!!



Mary The Trapper I had been chatting with yesterday stopped by, with a Beaver Pelt!! Now I have to see if I can spin up a couple samples! I bet Judy can do it!





## Blending board demo

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Maureen Robinson, showing us how to use a blending board to create rolags. We

all had the opportunity to try using the blending board



after Maureen's demo and talk. A simple and fun activity, with beautiful results.



## Show and Tell

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Kathleen's baby blanket



Elizabeth's mitts



Nancy's felted landscape



Carlene's felted flower



Carlene's shawl suggestion for Sheep to Shawl



Ann's handspun silk



Carolyn's quiviut/merino handspun



Gord's award



Merilyn's afghan

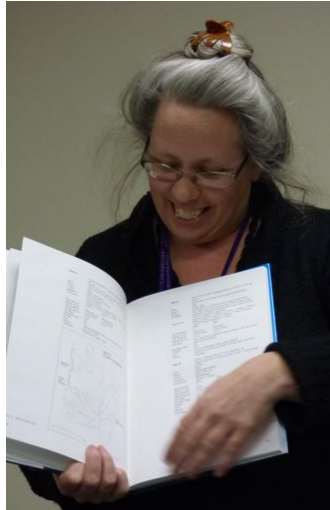


Bernadette's yarn





Ann's funky folding hat



Jan's new book



Ann's cushion covers



Katrina's backstrap weaving



## Destash and vendors



Mandy's towels





## General Membership Meeting 3 March 2014

Chair: Past President Mandy Heggtveit (Kelly MacGregor absent)

Chair welcomed all and **new members** and two **guests** from EcoEquitable.

### **Business:**

- Executive was introduced.
- Ann Sunahara announced moving items, such as spinning wheels, extra looms, etc. into new equipment room on Saturday at 9 am. as there is a workshop at 10 am.
- There are new sign-out forms and procedures for rental of equipment (fee and deposit) designed by Nancy Gauthier. Tags are on all rental equipment and if they are being reserved, renter's name and time period are written on tags.
- Floor looms in the studio are not rented, but to be used in the studio time. (Tuesday and Fridays, from 11-4 pm )
- Please sign out equipment at least ½ hour before guild meeting so no one misses the meeting's beginning.
- There was another donation of books, equipment and fibre this week by a local person.
- Mary Morrison and Julie Anne Zdunich, of the Nominating Committee announced that there is still a vacancy for weaving program co-ordinator.
- Carlene Paquette is the Fundraising Co-ordinator and will organize the Raffle this year. A possible idea for another fundraiser was a card-making workshop.
- Elizabeth Watt requested that members sign up more than 1 week before a workshop starts.
- Kelly MacGregor is offering a 2-day course on teaching adults, called "Facilitation Basics", at the end of March, but more people can still sign up.
- Say Johnson had a meeting with the City of Ottawa and our guild has been given some gallery space in the James Bartleman Centre, near Tallwood Dr. and Woodroffe Ave. between August 13 and September 5<sup>th</sup> to display our work. We need to be set-up by August 11<sup>th</sup>.
- On March 9<sup>th</sup>, Emily Blanchford is inviting any who would like to help comb cashmere goats at her farm, to have first picks at some of the fibre. More details with Judy Kavanagh.
- Spin-In at Lori Rowsell's in Gatineau on Sunday, March 23 at 1 pm.
- Samantha Van Noy discussed Algonquin College demonstration.

### **Program:**

Introduction of speaker by Denise Furukawa: **Maureen Robinson of Dreams and Creations, near Spencerville.** Maureen talked about the two different types of fibres, the natural ones, fibres from animals (protein) and the man-made or synthetic fibres, made from plants (cellulose) or polymers (acetate, nylon, rayon, viscose, etc.). The guild was able to examine various types of fibres, such as "**Icicle**", a sparkly nylon-based strong and soft fibre; **Fake cashmere**, a nylon-based soft fibre; **Sea cell**, an antibacterial fibre from seaweed, that has soft, strong properties; **tencel**, a fibre that is soft as silk, as absorbent as cotton and keeps the wearer cool and dry; **viscose**, which has a sticky feel; and many others.

Maureen displayed a Louet Blending Board for blending fibres to make rovings or rolags. This large board has carding cloth stapled onto it. One can brush the fibres with a cat brush or bristle scrub brush. First, you lay the fibres on the board, all in the same direction, making thin layers. Lay them down, using various colours and fibres, depending on the blending choice you want. Then roll it all up, using 2 dowels, one on top and one below the fibres, squeezing the dowels together and rolling upwards, bringing the roll of fibre up with you as you roll.

**SHOW AND TELL**

Kathleen Schwass	Baby blanket with satin edging. Woven from spaced-dyed (variegated) 2/8 cotton in undulating twill.
Nancy Fontaine	Needle-felted landscape and needle-felted samples cut for note cards.
Elizabeth Watt	Left-overs from dye workshop of extra wool samples used to make mittens, using the short pieces for coloured-patterned sections.
Linda Redekop	Rust-coloured scarf woven on rigid-heddle loom.
Carlene Paquette	Needle-felted rainbow flower & landscape. Lacy shawl, using bulky yarn and a little laceweight yarn, made as sample for 2 <sup>nd</sup> place for 2014 raffle?
Ann Middleton	For 60 <sup>th</sup> Anniversary of guild, spun Bombox silk and Francesca Overend wove it into a scarf. Used some of this silk in 1-ply for hanky and India silk Navaho plied.
Carolyn Duke	Blended merino and qiviut (musk ox fibre) for yarn
Katrina Shah (Ecoequitable)	Thai weaving on backstrap loom of tunic, scarves, all with fine threads.
Merilyn Mulligan	Polworth and alpaca afghan, with woven squares crocheted together.
Ann McElroy	Hat made to fold up like Asian fan.
Jan Scott	Book - "Viking Age Head Coverings" by Elizabeth Heckett
Bernadette Quade	Homemade Blending Board
Gordon Moat	"Spin-In" in Chesterville had photos in local paper. "Heritage Award" Plaque from Kemptville presented to Gordon for dedicated research on Horton Rowe, an early spinning wheel maker.
Mandy Heggveit	Baby Blanket, in Bertha Grey's Overshot, using variegated yarn. M's & O's for towels, using cotolin for warp and linen in weft.
Ann Sunahara	Using last of Mandy's baby blanket warp, made cushion covers.

Adjourned. Next meeting will be on **Monday, April 7<sup>th</sup>, 2014.**



## Ottawa Valley Weavers' and Spinners' Guild Exhibition

City of Ottawa Archives Gallery 112

At the James Bartleman Centre

100 Tallwood Dr. (near the corner of Woodroffe)

**August 13 - Sept 5, 2014**



**Name**

**Address**

**Phone Number**

**E-mail Address**

Submissions (up to 3)

Item/Title	Description/Medium	Dimensions

Please send via e-mail images of the submitted work. We will also accept images of previous work and a description of work to be created. If it is not feasible to send images via e-mail, contact Sayward.

Note: We are interested in showcasing a variety work, including work from our newest members. We would love to exhibit work (felted pieces, handspun specialties) on plinths, however, the gallery does not provide them. If any members have plinths or display tables that could be used for the duration of the show, please let us know!

All works to be hung must be ready to hang on the gallery's track and cable system.

**The deadline for submission is May 15<sup>th</sup>**

**Return submissions to [saywardjohnson@gmail.com](mailto:saywardjohnson@gmail.com)**

**Feel free to contact me if you have any questions.**



Ottawa Valley Weavers= and Spinners= Guild  
Heartwood House, 404 McArthur Ave., Ottawa, ON K1K 1G8

Web: <http://www.ovwsg.com>

General E-Mail: [info@ovwsg.com](mailto:info@ovwsg.com)

Membership: [membership@ovwsg.com](mailto:membership@ovwsg.com)

Version: Form updated March, 2014

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### Membership Application / Renewal Form

ANNUAL FEE: Individual **\$40.00** Family ( at the same address) **\$55.00**

**The Membership period is from May 1 to April 30.**

New Members who join from February-April, the fee remains the same as above. However, the membership expiry is extended to April 30, of the following year.(i.e. receive a few extra months)

Renewals are payable at the April or May meeting, by mail or online. (Non-renewals by the June meeting, we will assume no intent to renew, with subsequent removal from membership list/newsletter etc.)

Please make **cheques payable to: Ottawa Valley Weavers' & Spinners' Guild (or OVWSG)**

Please return to the Membership Convenor at the address above.

**Note:** If also paying for workshops, booth fees etc., please make **separate cheques** for each service.

**NEW: Secure internet payment** is now available at [www.ovwsg.com](http://www.ovwsg.com) - Go to tab - Membership - Join (new or renewing members). Fill in the form and click "Submit". You will be redirected to the guild Paypal page. You now have 3 options: Log into your paypal account (have the option to create an account here too) you can pay from your **PAYPAL** account. OR, there is a line on the right called "Payment methods". If you click "Change" (it's very small print) beside that, then you get to select paying with a **CREDIT CARD OR INSTANT TRANSFER** from your bank account (if you have previously set up the Instant transfer option) etc.

**Please Print Clearly:**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ PROVINCE: \_\_\_\_\_

POSTAL CODE: \_\_\_\_\_

TELEPHONE:(\_\_\_\_\_)\_\_\_\_\_

CELL / MOBILE / ALTERNATE PHONE (Circle one) (\_\_\_\_\_) \_\_\_\_\_

EMAIL: \_\_\_\_\_ (For newsletter delivery)

**(Please differentiate "zeros from the letter "O", ones from small letter "I" & CAPITAL/small)**

**Are you a:** New Member \_\_\_\_\_Renewal membership \_\_\_\_\_ \*Returning member \_\_\_\_\_

\_\_\_\_\_\*If returning ( after an absence) : In what year did you first join the Guild?

**What do you participate in (or learning)?** Spinning \_\_\_\_\_ Weaving \_\_\_\_\_ Dyeing \_\_\_\_\_  
Knitting \_\_\_\_\_ Felting \_\_\_\_\_ Basketry \_\_\_\_\_ Other \_\_\_\_\_ Specify \_\_\_\_\_

**Are you willing to help in any of the following areas?** Executive member \_\_\_\_\_  
Treasurer \_\_\_\_\_

Secretary \_\_\_\_ Resource Centre/Studio \_\_\_\_ Monthly meeting Programs  
\_\_\_\_ Program presenter \_\_\_\_ Annual Exhibition and Sale \_\_\_\_ Sale exhibitor  
\_\_\_\_ Community Demonstrations/Displays \_\_\_\_  
Workshops \_\_\_\_ Workshop Instructor (paid) \_\_\_\_ Newsletter \_\_\_\_ Library  
\_\_\_\_ Membership \_\_\_\_  
Equipment & Rentals \_\_\_\_ Technical Equipment \_\_\_\_ Yarns \_\_\_\_ Education/Outreach  
\_\_\_\_  
Fundraising \_\_\_\_ Publicity \_\_\_\_ Grants \_\_\_\_ Website \_\_\_\_ Yahoo site \_\_\_\_  
History/Archives \_\_\_\_  
Auditors \_\_\_\_ Constitution & By-laws \_\_\_\_ Hostess \_\_\_\_

**Do you have any ideas for Workshops, Meeting Programs or any additional  
Comments?**

\_\_\_\_\_  
\_\_\_\_\_  
**Date:** \_\_\_\_\_ **Signed:** \_\_\_\_\_